



Visiting Faculty / Visiting Scholar Application Form

Applicant Information

Full Name:

Date of Birth:
(YYYY/MM/DD)

Country of
Citizenship:

Passport No. &
Country of Issuance:

Title/Occupation:

Academic Institution/
Employer:

Address:

Office

Home

Telephone Number:

E-mail Address:

Visitorship Information

Dates of Visit:

UBC Law
Faculty Sponsor:

Areas of Expertise: _____

Research Plan Summary

(100 – 150 words; may cut and paste from another document to this form):

Shared Office Space Required: Yes No

Please note that shared office space for UBC Law Visiting Faculty and Scholars is limited and will be allocated if requested and if available. The shared office space includes desk and chair with lockable cabinet, access to a multi-purpose room which is bookable in advance for meetings, access to the research cluster common room (includes a kitchen area with sink, microwave and fridge), use of a printer/photocopier, and access to telephones in shared offices.

Application Requirements and Checklist

- ✓ completed visiting scholar application form
- ✓ current curriculum vitae (including name, position, and contact information of 2 referees)
- ✓ letter from Dean or Department Head on letterhead paper indicating continuing academic appointment
- ✓ copy of e-mail from a UBC Law faculty member confirming their willingness to act as the faculty sponsor
- ✓ copy of passport
- ✓ be familiar with the information regarding visitorships on the UBC Law website <http://www.law.ubc.ca/faculty/visiting.html>

Application Submission

Submit Visiting Faculty / Visiting Scholar Application Form and supporting documents:

By Mail

Visiting Scholars Program
UBC Faculty of Law at Allard Hall
1822 East Mall
Vancouver, BC V6T 1Z1
Canada

By E-Mail with Attachments in PDF Format

visitingscholars@law.ubc.ca

Signature

I have read and understand the information regarding Visiting Faculty / Scholars on the UBC Law website (<http://www.law.ubc.ca/faculty/visiting.html>). I certify that the information I have provided on my Application Form and all supplementary materials is true and complete.

Signature

Date

Visitors are charged a program fee of \$300 per month.
Full payment of fees is due upon arrival.

For Office Use Only

Date Application Received: _____

Date Application Reviewed: _____

Faculty Sponsor Confirmed: _____

Approved

Date Invitation Letter Sent: _____

Declined

Reason: _____