How to Connect to Your UBC Email Account Using the Outlook Mobile App on Your Smartphone or Tablet

UBC IT has instructions on how to connect to your UBC email account on your smartphone using the Outlook mobile app for Android or iPhone/iPad. If you wish to use the Outlook mobile app, please follow the appropriate web link below.

For Android (assumes you have already downloaded the Outlook mobile app to your smartphone):
https://ubc.service-now.com/kb_view.do?sysparm_article=KB0019049

For iPhone/iPad (assumes you have already downloaded the Outlook mobile app to your smartphone or iPad):
https://ubc.service-now.com/kb_view.do?sysparm_article=KB0019077

PLEASE NOTE: as of September 21, 2024, the Outlook mobile app does not have a setting to allow a **default time zone** to be set. Therefore, if you use the Outlook mobile app, it is recommended that when you add an appointment to your calendar, remember to set the time zone for the appointment (Pacific Time).