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**DIRECTED RESEARCH AUTHORIZATION  
FORM ACADEMIC YEAR 2024-2025**

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**DIRECTIONS TO STUDENT:**

1. Read Page 2 of this form. (Note: All Directed Research requests are subject to the approval of the Associate Dean, Academic Affairs).
2. Complete Section 1 in full.
3. Have your instructor complete Section 2. (Note: The instructor must be a regular faculty member, not an Adjunct Professor).
4. Complete Section 3.
5. Check your current registration to ensure that you have enough credits available to add the Directed Research course.
6. Submit the completed form by the dates noted below.

**SECTION 1: To be completed by the student.**

Date: \_\_\_\_\_ Name: \_\_\_\_\_

UBC Student #: \_\_\_\_\_ Telephone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Degree (check one): ☐ JD ☐ Other: \_\_\_\_\_ Year of Study: \_\_\_\_\_

**SECTION 2: To be completed by the instructor.**

Topic: \_\_\_\_\_

Term of Study: ☐ **Fall(1)** ☐ **Spring(2)** ☐ **Two Terms (Sept - April)** / No. of Credits: ☐ **2** ☐ **3** ☐ **4**

Instructor Name: \_\_\_\_\_ Instructor Signature: \_\_\_\_\_

**SECTION 3: To be completed by the student and the instructor.**

Attach a separate page and in 250 words describe your topic in greater detail.

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Completed form and 250 word description must be received by the Allard School of Law no later than:

**September 12, 2024 – Fall Term and Two Term Courses**  
**January 14, 2025 – Spring Term Courses**

Send your completed form, separate page and justification/reasoning as a PDF by e-mail to  
studentaffairs@allard.ubc.ca (ATTN: Patricia Penaflorida, Coordinator, Student Academic Services)

**Office Use Only**

Year/Session: \_\_\_\_\_

Grade: \_\_\_\_\_

Course Number: \_\_\_\_\_

Grade Entered: \_\_\_\_/\_\_\_\_/\_\_\_\_

Entered SIS: ☐

Entered Access: ☐

Comments: \_\_\_\_\_

## **PETER A. ALLARD SCHOOL OF LAW GUIDELINES FOR DIRECTED RESEARCH COURSES**

Directed Research courses offer JD students with an opportunity to do extensive research and writing on a topic of their choice.

In order to register in a Directed Research, the student and supervising instructor (who must be a regular faculty member, not an Adjunct Professor) must complete and return a Directed Research Authorization Form.

Subject to the approval of the Associate Dean, Academic Affairs, JD students may enroll in Directed Research courses of 2, 3, or 4 credits. Most one-term Directed Research Projects are 3 credits. Students seeking approval for a 4 credit project should provide an explanation of why the project requires 4 credits.

The Peter A. Allard School of Law will apply no more than 8 Directed Research credits towards the JD degree requirements (effective September 2005). In appropriate circumstances and at the discretion of the Associate Dean, Academic Affairs, a student may apply in writing to the Associate Dean, Academic Affairs to increase the number of Directed Research credits that will apply towards their JD degree.

The supervising faculty member will set the requirements for the course, in consultation with the student before accepting the supervision. For the guidance of students and faculty members, the general expectations of directed study courses are:

- that the student and supervising faculty member will meet twice per month;
- that the student will provide the supervising faculty member with an outline and draft of the research paper at appropriate intervals;
- that the supervising faculty member will provide appropriate feedback; and
- that the final paper will be approximately 2500 words/credit (excluding bibliography).

Students may not receive Directed Research credit for work done as part of paid employment.

Faculty members are not obliged to take on Directed Research students.

Multiple Directed Research papers under the supervision of the same professor are not encouraged.