



PETER A. ALLARD SCHOOL OF LAW

THE UNIVERSITY OF BRITISH COLUMBIA

Job Posting: Associate Director - Indigenous Legal Studies Program (ILSP)

About UBC:

At UBC, we believe that attracting and sustaining a diverse workforce is key to the successful pursuit of excellence in research, innovation, and learning for all faculty, staff, and students. Our commitment to employment equity helps achieve inclusion and fairness, brings rich diversity to UBC as a workplace, and creates the necessary conditions for a rewarding career.

Job Summary:

The Associate Director of the Indigenous Legal Studies Program (ILSP) will play a crucial role in supporting Indigenous law students and achieving the program's objectives. Working closely with the Academic Director and the Associate Dean of Academic Affairs, the Associate Director will develop and deliver comprehensive academic and cultural support services. This position acts as a key liaison with Indigenous communities, student organizations, and various UBC departments, ensuring effective communication and support.

Key Responsibilities:

The Associate Director will develop and deliver tutorials and academic support programs, support the UBC Kawaskimhon Moot team, and assist Indigenous law students with post-graduation opportunities.

They will implement an admissions recruitment plan, provide information and support to prospective and new students, and organize various student services activities.

The incumbent will also promote the Cultural Competency Certificate program, and act as the representative for ILSP on various committees at Allard and UBC. They will also work to strengthen connections with Indigenous communities and the legal community.

This role also manages one direct report and partner oversee the annual ILSP budget.

Qualifications:

The ideal candidate will have an undergraduate degree in a relevant discipline, with a minimum of five to six years of related experience, or an equivalent combination of education and experience.

A strong respect for diverse perspectives and a commitment to equity, diversity, and inclusion are essential.

Some of the preferred qualifications include an LL.B. or JD, knowledge of Indigenous legal issues, and successful work experience with Indigenous peoples.

They will also demonstrate effective communication, organizational, and administrative skills, along with a strong legal research and writing background. Experience in the legal community and post-secondary education, familiarity with Indigenous communities in British Columbia, and experience in addressing systemic barriers in legal education will be highly valued.

Additionally, the candidate should have experience in designing and delivering educational support programs, as well as teaching and tutoring.

How to Apply: To apply, please go to the [UBC Staff Careers Page \(JR17357\)](#).
You can also contact HR@allard.ubc.ca for further information.

Although we welcome candidates from all groups, preference will be given to those of Indigenous heritage.

Join us at UBC to make a meaningful impact on the future of Indigenous legal education and support the next generation of Indigenous legal professionals.