



## RISE WOMEN'S LEGAL CENTRE 2023 Summer Application Fact Sheet

---

Note: This document provides information regarding the application process for a 2023 Summer position with RISE. For additional information regarding RISE, please see their Program Description on the [Allard Law Clinics and Externships webpage](#).

### 1. Application Package

Students must include the following materials in their application package:

- (a)  Resume
- (b)  Cover Letter
- (c)  Completion of the Mandatory Experiential Application Survey
- (d)  Contact information for 2 references to be included in the Mandatory Experiential Application Survey
- (e)  Other: the Rise Application Form, found on the [Allard Law Clinics and Externships webpage](#)

Please see the [Allard Law Clinics and Externships webpage](#) for additional guidance on preparing these materials. All application package materials should be submitted via [ACE](#). All experiential opportunities are labelled "ExL 2023 Summer: Clinic Name" on ACE.

### 2. Grades

RISE will review the following grades in their recruitment process:

- (a)  Law school grades that are available up to the date of the Application Deadline will be reviewed
- (b)  Law school grades will NOT be reviewed

#### **If Option A is Selected:**

2L and 3L students must include a copy of their Allard Law Transcript in their application package.

- i.  The Transcript must be an official copy.
- ii.  The Transcript does not need to be an official copy. A PDF of the Grades Summary generated through the Student Service Centre is sufficient (Note: The Grades Summary does not list course titles).

1L students must include a copy of their December Grade Report in their Application Package.

#### **If Option B is Selected:**

RISE will not receive access to students' law school grades. A student who only applies to RISE and does not apply to any other Allard Law experiential learning program that collects grades will not have their law school grades collected or distributed to any experiential learning programs.



### 3. Interviews

- a.  RISE will conduct interviews as part of the recruitment process. Only short-listed applicants will be contacted.
- b.  RISE will not conduct interviews as part of the recruitment process.
- c.  RISE may conduct interviews as-needed as part of the recruitment process.

### 4. Program Schedule Overview

Students are responsible for managing their time and are expected to be fully engaged while participating in the program. Students should plan their affairs accordingly given the program schedule below:

Our program runs from May 9 – August 11. The clinic takes place entirely on-site at the Rise head office located in downtown Vancouver at 516 Richards Street. The semester starts with a ~3.5 week orientation, during which time students are expected to be in-office from Monday-Friday. For the remainder of the term, students are expected to be in-office Monday-Thursday, and may use Friday to work on the seminar course requirements.

**\*\*Please note that grades are only one small part of our consideration of applications. We encourage applications from all interested students.**

### ADDITIONAL INFORMATION RE: GRADES COLLECTION AND DISTRIBUTION

#### 1. Do I need to include my law school grades in my application?

All clinics have their own application requirements that are set out in their fact sheets. Students should carefully review each program's fact sheet to determine whether law school grades are required to apply.

#### 2. I applied to a program that will review law school grades that are available up until the application deadline. (A) Do I need to provide an updated transcript once my April 2023 grades are available? (B) Who will get access to my grades?

(A) Students do not need to provide updated transcripts. These programs will not consider your April 2023 grades.

(B) The only programs that will have access to your grades are the programs to which you apply. The only grades that they will have access to are the grades that you include in your application package.

#### 3. I did not apply for a program that requires grades. Who will get access to my grades?



If you did NOT apply to any experiential learning program that requires grades, your grades will not be provided to any experiential learning programs.

**4. I have concerns about providing my law school grades to an experiential learning program. What should I do?**

Grades are only collected for the purpose of recruitment for Allard Law's experiential learning programs. If you have any concerns about the collection of your grades, please contact [Barbara Wang](#), Manager, Student Affairs, **before** the application deadline.