



## LAW STUDENTS' LEGAL ADVICE PROGRAM (FOR CREDIT) 2023 Summer Application Fact Sheet

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Note: This document provides information regarding the application process for a 2023 Summer position with LSLAP. For additional information regarding LSLAP, please see their Program Description on the [Allard Law Clinics and Externships webpage](#).

### 1. Application Package

Students must include the following materials in their application package:

- (a)  Resume
- (b)  Cover Letter
- (c)  Completion of the Mandatory Experiential Application Survey
- (d)  Contact information for 2 references to be included in the Mandatory Experiential Application Survey
- (e)  Other: Enter any other required materials here.

Please see the [Allard Law Clinics and Externships webpage](#) for additional guidance on preparing these materials. All application package materials should be submitted via [ACE](#). All experiential opportunities are labelled "ExL 2023 Summer: Clinic Name" on ACE.

### 2. Grades

LSLAP will review the following grades in their recruitment process:

- (a)  Law school grades that are available up to the date of the Application Deadline will be reviewed
- (b)  Law school grades will NOT be reviewed

#### **If Option A is Selected:**

2L and 3L students must include a copy of their Allard Law Transcript in their application package.

- i.  The Transcript must be an official copy.
- ii.  The Transcript does not need to be an official copy. A PDF of the Grades Summary generated through the Student Service Centre is sufficient (Note: The Grades Summary does not list course titles).

1L students must include a copy of their December Grade Report in their Application Package.

#### **If Option B is Selected:**

LSLAP will not receive access to students' law school grades. A student who only applies to LSLAP and does not apply to any other Allard Law experiential learning program that collects grades will not have their law school grades collected or distributed to any experiential learning programs.



### 3. Interviews

- a.  LSLAP will conduct interviews as part of the recruitment process. Only short-listed applicants will be contacted.
- b.  LSLAP will not conduct interviews as part of the recruitment process.
- c.  LSLAP may conduct interviews as-needed as part of the recruitment process.

### 4. Program Schedule Overview

Students are responsible for managing their time and are expected to be fully engaged while participating in the program. Students should plan their affairs accordingly given the program schedule below:

Our program runs from May – August, with a full week long training program sometime in May, it is scheduled as part of the larger LSLAP summer program. We meet at least once a week, the date and time of our meetings is based on student availability. At these weekly meetings we discuss files students are working on and how to move them forward, as well as go over substantive information.

### **ADDITIONAL INFORMATION RE: GRADES COLLECTION AND DISTRIBUTION**

#### 1. Do I need to include my law school grades in my application?

All clinics have their own application requirements that are set out in their fact sheets. Students should carefully review each program's fact sheet to determine whether law school grades are required to apply.

#### 2. I applied to a program that will review law school grades that are available up until the application deadline. (A) Do I need to provide an updated transcript once my April 2023 grades are available? (B) Who will get access to my grades?

(A) Students do not need to provide updated transcripts. These programs will not consider your April 2023 grades.

(B) The only programs that will have access to your grades are the programs to which you apply. The only grades that they will have access to are the grades that you include in your application package.

#### 3. I did not apply for a program that requires grades. Who will get access to my grades?



If you did NOT apply to any experiential learning program that requires grades, your grades will not be provided to any experiential learning programs.

**4. I have concerns about providing my law school grades to an experiential learning program. What should I do?**

Grades are only collected for the purpose of recruitment for Allard Law's experiential learning programs. If you have any concerns about the collection of your grades, please contact [Barbara Wang](#), Manager, Student Affairs, **before** the application deadline.