



## **GUIDELINES FOR DIRECTED RESEARCH PROJECTS**

Directed Research projects offer graduate student an opportunity to do extensive research and writing on a topic of their choice. In order to register in a Directed Research project, the student and supervising instructor (a regular faculty member and not an Adjunct Professor) must complete and submit a Directed Research Authorization Form to either Joanne Chung (for research-based LLM and PhD programs) or Tania Astorino (LLM CL and LLMT programs) for review and approval by the Associate Dean, Graduate Studies and Professional Programs **by April 29, 2022**.

Summer DR projects must be completed within Summer Session. See below for dates and the paper deadline.

The supervising faculty member will set the requirements for the project, in consultation with the student, before accepting the supervision. The general expectations of directed study courses are:

- That the student and supervising faculty member will meet twice per month;
- That the student will provide the supervising faculty member with an outline and draft of the research paper at appropriate intervals;
- That the supervising faculty member will provide appropriate feedback; and
- That the final paper will be approximately 2,500 words per credit (excluding the bibliography).

Please note the following:

- Students may not receive Directed Research credit for work done as part of paid employment.
- Faculty members are not obligated to take on Directed Research students.
- Multiple research papers under the supervision of the same professor are not encouraged.



## DIRECTED RESEARCH FORM

All directed research courses require a supervising faculty member. Students should discuss the proposed topic of the directed research course in advance with the faculty member who will supervise the directed research project. Students in the LLM and PhD program should also consult with their thesis supervisors before applying to take a directed research project. Students in the LLM program are normally allowed to complete a maximum of 4 credits of the required 12 credits of coursework as directed research courses.

### Instructions

1. Consult with thesis supervisor and/or potential supervisor of the directed research course.
2. Complete the sections below, and attach a 1 page description of the project to the form.
3. Ask the supervising faculty member to complete section 2 on the reverse side.
  - a. An email from the faculty member indicating they have reviewed the proposed research project and are willing to supervise it is sufficient.
4. Submit the completed form and attachments to the following people for approval by the Associate Dean, Graduate Studies and Professional Programs by email to the advisor for your specific Program:
  - a) LLM/PhD programs: Joanne Chung (jchung@allard.ubc.ca)
  - b) LLMCL/LLMT programs: Tania Astorino (astorino@allard.ubc.ca)
  - c) *If neither are available, submit to Alan Grove (grove@allard.ubc.ca)*

### **SECTION 1 - To be completed by the student.**

<b>STUDENT INFORMATION</b>		Student Number:
Last Name:		Given Name:
Email:		Program:

Date of Request: (YYYY/MM/DD) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Title of Proposed Research Project:
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**Attach a single-page description of the proposed research project.**



**SECTION 2 - To be completed by the supervising faculty member**

*(An email confirming the below with the following information below is sufficient.)*

I confirm that I have met with the student, that I have read and reviewed the proposed research project, and that I am willing to supervise a directed research course in the following term or terms and for the following credit:

Term: <input type="checkbox"/> Summer	Credit Value: (2, 3, or 4 credits)
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Supervising faculty member's printed name: \_\_\_\_\_

Supervising faculty member's signature: \_\_\_\_\_

***Completed form and all attachments should be submitted by:***

- For Full Summer Session (May 2, 2022 to July 22, 2022)
- Final Paper Due Date: 1:00 pm on Friday, July 22, 2022

**Please submit your form and attachment by Friday, April 29, 2022.**

**SECTION 3 – To be completed by the Graduate Program**

Associate Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Graduate Program Office Use Only**

Year/Session: \_\_\_\_\_/\_\_\_\_\_

Code Number: \_\_\_\_\_

Grade: \_\_\_\_\_

Posted to FSC (Y/N): \_\_\_\_\_

Date: \_\_\_\_\_

Initials: \_\_\_\_\_