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### UBC FACULTY OF LAW | AT ALLARD HALL

1822 East Mall Vancouver, BC, V6T 1Z1

Visiting Faculty / Visiting Scholar Application Form

# **Visiting Faculty / Visiting Scholar Application Form**

Applicant Informa	ation		
Full Name:			
run Name:	Last Name	Given Names	
Date of Birth:			
Country of Citizenship:			
Passport No. & Country of Issuance:			
Title/Occupation:			
Academic Institution/ Employer:			
Address:	Office		
	Home		
Telephone Number:			
E-mail Address:	<u></u>		
Visitorship Inform	nation		
Dates of Visit:			
	From (yyyy/mm/dd)	To (yyyy/mm/dd)	
UBC Law Faculty Sponsor:			

eas of Expertise:	
search Plan Summary	
0-150 words; may cut and paste from another document to this form):	
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ared Office Space Required: □ Yes □ No	

Please note that shared office space for UBC Law Visiting Faculty and Scholars is limited and will be allocated if requested and if available. The shared office space includes desk and chair with lockable cabinet, access to a multi-purpose room which is bookable in advance for meetings, access to the research cluster common room (includes a kitchen area with sink, microwave and fridge), use of a printer/photocopier, and access to telephones in shared offices.

# Application Requirements and Checklist

- ✓ completed visiting scholar application form
- ✓ current curriculum vitae (including name, position, and contact information of 2 referees)
- ✓ letter from Dean or Department Head on letterhead paper indicating continuing academic appointment
- ✓ copy of e-mail from a UBC Law faculty member confirming their willingness to act as the faculty sponsor
- ✓ copy of passport
- ✓ be familiar with the information regarding visitorships on the UBC Law website <a href="http://www.law.ubc.ca/faculty/visiting.html">http://www.law.ubc.ca/faculty/visiting.html</a>

## **Application Submission**

Submit Visiting Faculty / Visiting Scholar Application Form and supporting documents:

#### **By Mail**

#### **By E-Mail with Attachments in PDF Format**

Visiting Scholars Program
UBC Faculty of Law at Allard Hall
1822 East Mall
Vancouver, BC V6T 1Z1
Canada

visitingscholars@law.ubc.ca

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I have read and understand the in-	ormation regarding Visiting Faculty / Scholars on the UE
Law website (http://www.law.ubc.	a/faculty/visiting.html). I certify that the information I hand all supplementary materials is true and complete.
Signature	Date

Visitors are charged a program fee of \$300 per month.

If we are required to process an Offer of Employment number on your behalf, please let us know and \$230 will be added to your invoice. **Full payment of fees is due upon arrival.** 

For Office Use Only		
Date Application Received:		
Date Application Reviewed:		
Faculty Sponsor Confirmed:		
□ Approved Date Invitation Letter Sent:		
□ Declined Reason:		