## **Email Password**

Here is how to change your Outlook email password:

- 1. Login to Outlook Webaccess.
- 2. Click on the Options icon on the upper right of the screen.
- 3. Click on "Change Password" on the left side of the screen.
- 4. Enter your old and new passwords as requested.
- 5. Click the Save icon on the top left of the screen.
- 6. The window will tell you if the change was successful.